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PART II.

NOTIFICATIONS BY GOVT. OF INDIA, RESIDENT, CHIEF COURT, &c.

FINANCIAL DEPARTMENT.

Circular No. 447-54—*R. E.* 7, *dated* 10*th April* 1896.

To the Deputy Commissioners, Treasury Department, of all Districts.

Comptroller regrets to observe that notwithstanding repeated instructions from this office, the Excise Chalans are still prepared and submitted in a very unsatisfactory manner and he has therefore the honor to issue the following further instructions in the matter, and to request that the Deputy Commissioners in the Treasury Department will be so good as to issue stringent orders to Taluk Amildars to conform strictly to the said instructions in future :—

(i) The serial Nos. and names of farms and farmers given in the chalans should exactly correspond with those given in the Sales list forwarded to this office by the Excise Commissioner.

(ii) A separate chalan should always be used for each farm and a consolidated chalan should never be sent to this office, on the understanding that the same farmer is the purchaser of the other farms mentioned in the consolidated chalan.

(iii) The name of the month and the year for which the amount has been collected should, on no account, be omitted to be shown in the chalan.

(iv) In the space provided for entry of the date of credit at the bottom of the chalan, the credit date should be clearly entered by the Treasury alone and not by the farmers.

(v) Any corrections made in the chalans should necessarily be attested by the Treasury Officer.

(vi) Care should be taken so that the amounts entered in words and in figures do not disagree.

2. Chalans not prepared in accordance with this and other circular instructions already issued from this office will be returned.

E. R. Subbayer, *Comptroller.*